**SANTAJI MAHAVIDYALAYA, NAGPUR**

**Minutes of IQAC meeting held on 17/07/2018**

The meeting of the college IQAC was held on 17/7/2018 at the IQAC room under the chairmanship of Dr. Priya D. Wanjari, Principal at 1:30 pm. Following office bearers and members remained present for the meeting -

1. Dr. Priya D. Wanjari, Principal & Chairperson
2. Dr. Shrikant R. Pajankar, Member
3. Dr. Prachi A. Rode, Member
4. Dr. Shrikant M. Sontakke, Member
5. Shri Dinesh G. Wanjari, Member
6. Shri Krishna Sawade, Member
7. Dr. Sheikh Shabbir, Member
8. Dr. Urmila Dabir, Member
9. Shri Yash Wanjari, Member
10. Shri Aniket Patil, Member
11. Shri Praful Kamdi, Member
12. Shri Ram G. Wanjari, Member
13. Dr. Vishwas Dashputre, Member
14. Shri Anil Kaisar, Member
15. Dr. Neehal R. Sheikh, Coordinator, IQAC & Member Secretary

The report of the last meeting was read out and approved. Following agenda was discussed and decisions taken in the meeting –

1. Dissemination of knowledge through online courses – Taking into account the introduction of online courses through UGC’s ‘SWAYAM’ and ‘MOOC’, it was decided to arrange a workshop on such online courses so that more information can be gathered. It was decided that more technical knowledge should be imparted and an expert from some reputed institution should be invited as resource person.
2. Plan of action for coming Academic Session – It was pointed out by Dr. Urmila Dabir that as Student Satisfaction Survey is of vital importance in the report, an orientation program should be held on this aspects of SSR. It was decided that an Orientation Program on Student Satisfaction Survey should be organized.

Dr. S. Shabbir mentioned that the college should define the areas in which assistance and guidance can be sought from the alumni members. Dr. V. Dashputre mentioned that the involvement of Alumni Members should be increased in student friendly activities. It was decided that an appeal will be made to the alumni members to make donations to the college so that more facilities can be made available for the students. Shri Ram G. Wanjari mentioned that a current account should be opened to ensure fair and transparent financial transactions.

Dr. Shrikant R. Pajankar suggested that the college should organize a state level NSS camp. It was decided that all formalities regarding the organization of the camp will be completed for due permission. Shri Anil Kaisar requested Dr. Priya D. Wanjari, Principal to instruct the NSS Program Officers to prepare the proposal and submit to the university for further action. Shri Dinesh G. Wanjari said that the college must take certain eco-friendly steps to fight pollution caused by the ongoing Metro Project and construction of cement roads in the city.

1. Organization of conference or seminar – Shri Yash D. Wanjari suggested that the college should organize a seminar and the deliberations must contribute in enhancement of knowledge of the participants. Dr. Prachi A. Rode said that the theme must be chosen with care and no stereotype subject should be chosen.
2. Research Activities – Dr. Shrikant M. Sontakke pointed out that more scholars should be enrolled at the Place for Higher Learning and Research at the college. He suggested that Dr. Priya D. Wanjari should register a scholar under her supervision as a vacancy exists. It was decided that more teachers should be encouraged to register themselves for Ph. D. degree.
3. Any other matter with the permission of the chairperson – Dr. Priya D. Wanjari, Principal informed all the members that the college is going to open a current account for Place for Higher Learning and Research. The step was welcomed by all the members.

The meeting ended with a formal vote of thanks.



Dr. Neehal R. Sheikh Dr. Priya D. Wanjari

IQAC Coordinator & Member Secretary Chairperson (IQAC) & Principal

**SANTAJI MAHAVIDYALAYA, NAGPUR**

**Minutes of IQAC meeting held on 16/05/2019 showing compliance of the decisions taken in the previous meeting**

The meeting of the IQAC was held on 16/05/2019 at the office of the Principal under the chairmanship of Dr. Priya D. Wanjari, Principal and Chairperson at 10:30 am. The following office bearers and members were present during the meeting -

1. Dr. Priya D. Wanjari, Principal & Chairperson
2. Dr. Shrikant R. Pajankar, Member
3. Dr. Prachi A. Rode, Member
4. Dr. Shrikant M. Sontakke, Member
5. Shri Dinesh G. Wanjari, Member
6. Shri Krishna Sawade, Member
7. Dr. Sheikh Shabbir, Member
8. Dr. Urmila Dabir, Member
9. Shri Yash Wanjari, Member
10. Shri Aniket Patil, Member
11. Shri Praful Kamdi, Member
12. Shri Ram G. Wanjari, Member
13. Dr. Vishwas Dashputre, Member
14. Shri Anil Kaisar, Member
15. Dr. Neehal R. Sheikh, Coordinator, IQAC & Member Secretary

At the outset Dr. Priya D. Wanjari, Principal and Chairperson, IQAC welcomed all the office bearers and members. The agenda was discussed and following proceedings took place.

1. To grant sanction to the minutes of the last meeting –
   1. The minutes of the last meeting was read out and all the members granted sanction.
2. To take stock of implementation of decision taken in the last meeting –

Dr. Neehal R. Sheikh, Coordinator, IQAC presented a brief report about the implementation of decisions taken by IQAC in the last meeting in the following manner.

* 1. A workshop on ‘SWAYAM’ and ‘MOOC’ was organized by the college in association with Dr. M. K. Umathe College, Nagpur, Prin. Arunrao Kalode College, Nagpur and UGC Human Resource Centre, RTM Nagpur University on 26th October, 2018. Dr. Rekha Sharma, Associate Professor, UGC Human Resource Centre, RTM Nagpur University on 26th October, 2018 imparted extensive guidance to UGC Recommended Online Courses like ‘SWAYAM’ and ‘MOOC’. Mr. Nikhil Khandar, Master Trainer trained the participants on ‘Use of ICT in Effective Teaching’
  2. A Faculty Development Program on Student Satisfaction Survey was organized by the college in collaboration with Dharampeth M. P. Deo Memorial Science College, Nagpur and Dr. M. K. Umathe College, Nagpur on 5th March, 2019. Dr. M. R. Kurup, Vaze College, Mumbai, a NAAC Assessor was invited to enlighten the participants on ‘Student Satisfaction Survey: Scope and Challenges’.
  3. A two day national seminar on ‘Measuring Outcomes, Good Documentation, Innovation and Best Practices’ was organized as a Joint Venture by IQAC’s of the college, RTM Nagpur University, Dharampeth M. P. Deo Memorial Science College, Dr. M. K. Umathe College, Shri Ramdeobaba College of Engineering and Management and Matru Seva Sangh Institute of Social Work on 24th & 25th February, 2019. Dr. Rajiv Lochan, Prof & IQAC Director, Dept. of History, Punjab University, Chandigarh and Dr. Shirish Chindhale, NAAC Assessor, M. U. College of Commerce, Pimpri, Pune imparted effective guidance on the theme.

1. To review the online feedback and Student Satisfaction Survey process –

All the members were informed that a survey form has been prepared. The Google Form has been sent to students to obtain feedback and another Google Form has been sent to collect information about Student Satisfaction. The IQAC Coordinator assured that information collected will be analyzed and proper steps will be initiated for improvement in quality.

1. To confirm organization of activities as suggested –
   1. Dr. Priya D. Wanjari, Principal and IQAC Chairperson informed all the members that as decided in the last meeting, assistance has been sought from the alumni members. The alumni members have contributed in organization of activities and made donations as well, she said. The IQAC Coordination mentioned that an amount of Rs. 55,000/- donated by Alumni Association. He said that a current account has been opened on 22/02/2019 and Dr. Priya D. Wanjari and Dr. Neehal R. Sheikh has been authorized to withdraw the amount. The Principal informed all the members that a printer has been donated by the Alumni Association for the Centre for Higher Learning and Research of the college. The members expressed satisfaction over the action taken by the college.
   2. Dr. Shrikant R. Pajankar mentioned that as decided in the last meeting, the college has successfully organized a State Level NSS Camp in association with the NSS Office of RTM Nagpur University. Dr. Shrikant Sontakke informed that 201 students of 08 universities participated in the camp. The efforts of the Principal and Program Officer were lauded by the IQAC.
   3. Dr. Priya D. Wanjari informed that Dr. Neehal R. Sheikh has been granted approval as Research Supervisor by RTM Nagpur University and more scholars are going to be enrolled, subject to approval of synopsis by RRC. Dr. Neehal R. Sheikh mentioned that as per the university norms, the meeting of RAC has been held and the synopses of the scholars have been submitted for further process. He informed that a current account has been opened with Bank of Maharashtra for fair and transparent financial transactions.

The members and office bearers and members expressed their satisfaction over the implementation of decision taken. The meeting ended with a formal vote of thanks.



Dr. Neehal R. Sheikh Dr. Priya D. Wanjari

IQAC Coordinator & Member Secretary Chairperson, IQAC & Principal